

Gardens of Forest Lakes Condominium Association, Inc.

Board of Directors Meeting Minutes

Date: 3/6/2023

Time: 6:15 PM

Place: GARDENS OF FOREST LAKES
UNIT 139 E, HUNTER LAKE DR

Call to Order: 6:15 PM

Establish Quorum: Quorum established; David Shields, Cindy Lenok and Jaime Steffens were present.

Agenda Items:

a. Tree Trimming...

Motion to approve tree trimming by Andy's trees service based on scope provided by the board \$ 5,650.0 made by David Sheilds. Motion seconded by Jamie Steffens. Approved unanimously

b. Stairway repair... Motion to approve stair tread repairs of 303 treads per

proposal by Specialty Builders \$ 67,072.88. **PENDING BOARD AND CONTRACTORS' ACCEPTANCE OF CONTRACT TERMS AS ADVISED BY THE ASSOCIATIONS ATTORNEY AND TERMS REVISED BY THE CONTRACTOR...** by David Sheilds. Motion seconded by Jamie Steffens. Approved unanimously

c. 139E Hunter preparation for renting: Motion to approve window and slider

replacement of unit 139 E, association owned unit, by Specialty Builders for a total price of \$ 4,825.00 and minor painting , repairs, and cleaning of the unit by Affordable Work Orders (not to exceed \$1,000.00) by David Sheilds. Motion seconded by Jamie Steffens. Approved unanimously, **PENDING BOARD AND CONTRACTORS' ACCEPTANCE OF CONTRACT TERMS AS ADVISED BY THE ASSOCIATIONS ATTORNEY AND TERMS REVISED BY THE CONTRACTOR.**

Motion to adjourn by Davide Sheilds. Motion seconded by Jamie Steffens.

Meeting adjourned at 6:35 PM