

THE GARDENS OF FOREST LAKES CONDOMINIUM ASSOCIATION, INC.

SECOND NOTICE OF ANNUAL MEETING AND ELECTION OF DIRECTORS

To All THE GARDENS OF FOREST LAKES CONDOMINIUM ASSOCIATION, INC. Members,

The ANNUAL MEETING of THE GARDENS OF FOREST LAKES CONDOMINIUM ASSOCIATION, INC. will be held at the following DATE, TIME, and LOCATION:

- **DATE / TIME: WEDNESDAY, APRIL 17, 2024 AT 5:00 PM**
- **LOCATION: AMERI-TECH COMMUNITY MANAGEMENT, INC.
24701 US HWY. 19, N, Suite 102, Clearwater, FL 33763**

Enclosed with this notice is the Agenda for the Annual Meeting, and a Proxy which will help establish a quorum and represent your vote on business that may arise. The Annual Meeting of the Association will be held for the purpose of voting on the election of directors and conducting such other business as may lawfully be conducted.

This year (6) Homeowners have submitted their Intents to be considered as members of the Board of Directors. There are currently only (3) positions open on the 2024 Board of Directors. Enclosed are directions for casting your "Ballot" for (3) of the candidates which you feel will best serve the Association. Nominations cannot be taken from the floor. ***Reminder CANNOT vote, by Fax, or by email and Ballots will only be accepted by mail or in person.** Follow the instruction sheet for the Ballot voting process attached with this meeting notice.

Immediately following the Annual Meeting, the Board will meet briefly to elect Officers.

Agenda items are as follows:

1. Call to Order
2. Appoint Chairperson of the Meeting
3. Proof of Notice of the Meeting
4. Certifying of Proxies and Establish Quorum
5. Read or Waive Minutes of Last Members' Meeting
6. Candidates Have Read and Agree to Abide by Association Documents
7. Election of Directors (3)
 - Selection of 2 or 3 Non-Candidate Members to Count Ballots
 - a. Close Ballot Box
8. Reports of Officers and Committees
9. Unfinished Business
10. New Business
 - a. Open Forum
 - b. Election Results
 - c. Seating of New Board
11. **Adjournment**

The Organizational Meeting for the new Board will be held immediately following the Annual Meeting.

BOARD OF DIRECTORS ORGANIZATIONAL MEETING

1. Call to Order
2. Appoint Chairperson of the Meeting
3. Appoint Officer Positions
 - (1) President (2) Treasurer (3) Secretary
4. **Adjournment**

MARCH 18, 2024

BY ORDER OF THE BOARD OF DIRECTORS
DAVID FEDASH, LCAM